

RULES,

AND

REGULATIONS.

PROPOSED,

FOR THE GOVERNMENT,

OF THE

GENERAL HOSPITAL.

YORK:

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GENERAL HOSPITAL.

PATRON,

THE LIEUTENANT GOVERNOR SIR JOHN COLBORNE, K.C.B.

SECTION 1st.

Election of Governors, Officers, &c.

PERSONS contributing £25 to the Funds of the Hospital, or £2 10s. annually, may be chosen Governors or Directors.

Persons contributing £10 to the Funds, or £1 5s. annually, shall be entitled to vote at the election of Governors.

The whole number of Governors, including the Trustees, shall in no case be less than thirteen.

The Governors to be elected, whose number shall not be less than seven, shall be chosen from among those who pay £2 10s. annually towards the support of the Hospital, or Donors of £25.

The votes shall be given in the ratio of the contribution, that is, one vote for every £1 5s. of annual contribution, provided that no person be entitled in any case to more than five votes.

No person shall be eligible to the Office of Governor, unless he be in a situation to discharge its duties, being resident in York or its vicinity.

No Subscriber or Contributor shall have a right to vote at any Election of Governors till he shall have paid his Subscription or Contribution, for the current year.

The Governors shall be Elected on the first Tuesday in the month of May, in each and every year, in the Committee Room of the Hospital, at 11 o'clock, A. M.

In case the number of Governors Elected shall at any time, by death, resignation, absence, neglect of duty, or refusal to act in their Office, be less than thirteen, their number shall be filled up for the current year by the Board.

At their first Meeting, which shall take place on the Monday after their Election, the Governors shall choose a President, a Vice-President, a Secretary, Treasurer, and Committee of Management, to consist of three Governors, and the Medical Attendants, any three of whom shall be a quorum, and who shall remain in Office one year, from the date of their appointment.

A Meeting of the Board of Directors shall be held in the Committee Room of the Hospital, on the first Tuesday in February, May, August and November, which shall be called stated Meetings, all other Meet-

ing being known by the name and style of, Special or Extraordinary Meetings.

Any two Governors, by application to the President, or, in his absence, to the Vice-President, with his concurrence shall have power to call a Meeting of the Board of Governors, giving at least one days notice.

The Secretary shall state in his notice calling such special Meeting, the business to be laid before it.

Five Governors, with the President, or, in his absence, the Vice-President, shall be a quorum, and shall have power to transact all business relating to the Hospital, according to the existing rules and regulations.

The Governors shall have power at any ordinary or extraordinary Meeting, to appoint such Officers, and fix their Compensations or Salaries, as they may deem necessary for the management of the Hospital.

It shall be incumbent upon the Medical Officer in charge, to attend at the Hospital at least once a-day; and if he is prevented so doing, by sickness, or urgent professional avocations, he shall give notice thereof to one of his coadjutors who may be able to attend for him.

An ample supply of Medicines having been procured for the Dispensary, and a resident Apothecary having been appointed, any indigent persons whose cases are not of a nature to require Hospital treatment, may receive advice and Medicine by attending

personally, without any recommendation, at the Hospital, at the hour of noon, throughout the year.

SECTION 2nd.

Of the President and Vice-President.

The President, or, in his absence, the Vice-President, with the concurrence of two Directors, shall call a Meeting whenever he shall think it necessary, giving at least one days notice thereof.

The President, or, in his absence, the Vice-President, or, in their absence, any Member who may be Elected by a majority of those present, shall preside at all Meetings of the Board of Directors.

SECTION 3rd.

Of the Treasurer.

The Treasurer shall give such security as may be required by the Board of Directors, for the due accounting for, and payment of the monies which he shall receive from time to time for the use of the Hospital.

He shall receive all monies belonging to the Hospital, and pay out the whole, or any part thereof, on receipt of a written order from the Board of Governors, or the Committee of Management, but not otherwise.

He shall deliver to the Secretary, seven days, at least, previous to the General Annual Meeting, held on the first Tuesday in May, in each and every year, a full statement of all his accompts, with the vouchers

for the preceding year to be laid before the said Meeting.

SECTION 4th.

Of the Secretary.

The Secretary shall attend all Meetings of the Board of Governors, take minutes of the proceedings of each Meeting, and transcribe the same into a Book.

He shall at each Meeting of the Board read the proceedings of the last Meeting.

He shall keep another into it he shall transcribe the minutes of the of Management, which Meeting it shall attend.

Through the Secretary all communications of whatsoever nature shall be made to the Board of Governors, and by him from the said Board to the Public, or any department of the Hospital.

He shall, within two days after the Election of the Governors, or other Officers of the Hospital, give notice thereof to the different persons so Elected.

On the day preceding each and every Meeting of the Board of Directors (Special or Stated) it shall be his duty to send notice of the time and place of each Meeting, to each Director and Medical Officer of the Hospital.

He shall, twenty days before any Election of Governors, hang up a notice in the Committee Room

of the Hospital, and shall state therein the persons entitled to be Elected, and the qualifications required of the Electors.

He shall, on the Saturday preceding their week of attendance, notify by Letter, the Weekly Visiting Directors.

He shall keep the necessary Books for entering all the transactions of the Hospital, and abstracts of all the accompts.

On the first Tuesday in April, in each and every year, the Secretary shall send a Monitory Letter to each and every person whose Subscription shall then be in arrears.

SECTION 5th.

Of the Committee of Management.

The Committee of Management shall meet at the Hospital at least, once a month, and shall have power, and it shall be their duty, to inquire strictly into the domestic economy of the House, to order all things necessary for the same, to inquire into the conduct of Officers, Matron and Servants of the Hospital, to examine and order all repairs, to oversee and control every thing connected with the management of the Hospital, to credit, inspect, and approve all accompts, and to order payment of the same, and to report by the Secretary, a statement of all their transactions to each quarterly Meeting of the Board of Governors.

They shall have the general charge and care of the property of the Hospital, and shall enforce all necessary attention to economy, cleanliness, and good conduct.

They shall have power by application to the President, or in his absence to the Vice-President, to call whenever they think it necessary a Meeting of the Board of Governors.

They shall at their Meetings make minutes, which the Secretary shall transcribe in a Book kept for that purpose.

They shall have power, and it shall be their duty, to engage, and discharge all Servants of the Hospital, and to fix their wages.

The Committee of Management shall five days previous to the General Annual Meeting, on the first Tuesday of May in each and every year, draw up a Report of the state of the Hospital, and of the state and number of Patients admitted and discharged, and an abstract of the proceedings of the Board of Governors, and of all the accompts of the Hospital for the preceeding Year.

SECTION 6th.

The Steward or Purveyor.

The Steward or Purveyor shall purchase under the direction of the Committee of Management, fuel—provisions, and all other stores for the use of the Hospital, except Medicines and Medical Stores.

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He shall present to the Committee of Management every three months, or oftener if required, a statement of his accounts.

SECTION 7th.

Admission of Patients.

It shall be the exclusive prerogative of the Medical attendants, to judge if the person or persons recommended as patients, be fit objects for admission.

Every Governor and Medical Officer of the Hospital, and the Clergymen belonging to such Congregations of this Town, as make collections, in aid of the funds of the Hospital, may recommend Patients for admission.

Subscribers to the Institution not eligible as Governors, may recommend Patients to the extent of their Subscriptions, at the rate of one shilling per day for each Patient, but such recommendation must be countersigned by one of the Governors.

That no Governor or Subscriber be allowed to send their Servants as Patients to the Hospital; unless they pay one Shilling Per day during their stay; for subsistence.

That no Patient be admitted by the Steward, unless he produce a recommendation signed by a Governor; except in cases of violent wounds and severe accidents.

No patient shall be admitted into the Hospital, whose case shall be considered incurable, or who is

insane, or an Idiot, nor any whose cure does not require the particular benefit of in-door practice.

No woman advanced in pregnancy shall be admitted as an in-door Patient.

Such Patients as are unable to pay for their maintenance, shall be received as Paupers; such as are able to pay, shall be admitted into the Hospital as pay Patients, at the rate of not less than one shilling per day.

The person recommending any Patient or Patients shall mention in the recommendation for admission if they are Paupers, and if not, the sum they are to pay per week; in case of any doubt as to the ability of the Patients to pay the Hospital dues, the Committee of Management shall send to inquire the same.

More than twenty Pauper Patients cannot be provided for; it is therefore necessary that no Patient from a distance should rely upon being admitted without a previous communication with the Directors; it is earnestly hoped, however, that such assistance may be afforded by the Provincial Legislature as may enable the Directors to extend the benefits of the Institution more generally.

Patients admitted into the Lock Ward shall pay 1s. 6d. per day.

When a Pauper dies in the Hospital, the Steward shall give notice to the Clergyman, to whose Congregation or Church he or she may belong, that the burial may not be at the expense of the Hospital.

SECTION 8th.

Of the Patients.

Any Patient absenting himself without leave, or being guilty of drunkenness, or any irregularity, such as swearing, or speaking, or acting disrespectfully to any of the Servants of the Institution, or breaking through any of the regulations, or neglecting the directions prescribed for his behaviour and recovery by the Medical Officers, shall, upon being reported, be immediately dismissed by any Member of the Committee of Management.

SECTION 9th.

On the first Tuesday of the month of May, a General Meeting shall be held of the Trustees, Governors, and Subscribers, before which a report of the state of the Hospital shall be laid, detailing the number of Patients admitted and discharged, an abstract of all the proceedings of the Board of Governors, and of all the accompts of the Hospital for the preceding year, with such other matters respecting the Institution as may be thought worthy of consideration ; and after such proceedings on this information as may be deemed proper, the Meeting shall proceed to the Election of Governors for the ensuing year.

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